

# SMALL GROUP LEADERSHIP TIMELINE

*All dates are guidelines to approximately when an item should be finished. They are not homework due dates. Use this as a tool to keep yourself organized and on task for starting your small group successfully. The dates are here to keep you on track and moving in the right direction. If your group takes a week or two longer to finalize and agree on some of these things, that's fine. If you finish an item early, that's fine too. It's more important to be complete in these items and have something your group agrees on and can collaborate around than it is to have it done on the assigned date.*



## **Before January 5<sup>th</sup>**

1. Begin working through *Making Small Groups Work* book. Write your thoughts in the margins and highlight parts that stick out to you. We'll be discussing them later at a youth volunteer meeting.
2. Be sure to have read through the "Skills" section in your notes. We'll be going over some of these at a future volunteer meeting, too.
3. Choose the curriculum you and your group will work through together. I suggest starting with something small that includes a lot of group-building activities and discussions, then lead into something else that addresses your group's specific needs and interests.
4. Make sure you have what you need to make your room comfortable and inviting for your meetings.

## **January 12 and 19**

5. Remember to utilize "Meeting Planner" sheet for each meeting.
6. Begin watching for an apprentice leader.
7. Begin putting together your group's covenant. See your notes for suggestions on how to do this.
8. Begin developing objectives with your group. Fill out "We want our group to be..." sheet with your group.
9. Explain the "open chair" and birthing process. Review the comments on "Filling the Open Chair" and "Birthing" sheets in your notes.
10. Finalize your group's objectives on "We want our group to be..." sheet and submit to Tim.

## **January 26 and February 2**

11. Begin brainstorming and composing a vision with your group. How will your group accomplish our mission of small groups?
12. Have your group covenants finalized, signed, and turned in to Tim.
13. Develop a plan for you will encourage students to utilize their spiritual gifts in the group.

**February 9 and 16**

14. Submit "Touching Base" form to Tim (done monthly).
15. Finalize your group's vision and submit the final draft to Tim.
16. Finalize your plan for utilizing your group member's spiritual gifts. Submit to Tim.

**February 23 and March 2**

17. Go over expectations and responsibilities of an apprentice with your candidate.
18. Review "Tips for Developing Apprentice Leaders" sheet in notes.
19. When an apprentice agrees to take this role, plan their apprenticeship with the "Apprentice Planner."

**March 9 and 16**

20. Go over "Shepherding Plan for Making Disciples" sheet to evaluate your group's development in making disciples. Fill it out and submit to Tim.

**March 23**

21. "Planning for Life Change" evaluation filled out and turned in to Tim.

**May 4**

22. "Leadership Feedback and Development" filled out and turned in to Tim.

**Our Mission of Small Groups:**

*To facilitate intimate loving relationships  
between students and mentors where  
participants experience growth toward  
Christlikeness together for the purpose of  
developing spiritually mature leaders who will  
glorify God eternally.*